

MINUTES OF A MEETING OF THE MANCHESTER HISTORIC ZONING COMMISSION

4 April 2024

Call to Order

The regular meeting of the Historic Zoning Commission was called to order at 5:03 p.m. in the city hall Board Room with Chair Rick Cook presiding. In attendance were: Codes Director Brittany Fiske, City Planning Commissioner Ken Seuberling, Alderman Bob Bellamy, Will Painter, and Norm Vetter. Absent were Vice Chair Tiffany Hoyne, Button Dale, Ellen Briggs, and Ray Amos.

Minutes Approval

Minutes of the previous meeting (March, 2024) were read and approved with one correction.

New Business

Eric M. Dill, Owner of the building at **119 S. Irwin Street**, submitted a COA indicating proposed alterations including (a) Paint, (b) Signs, and (c) Windows and Frames. Attached to the COA was a B/W photo taken of the facility prior to its current state. Aside from paint color, no further details were included with the application.

Neither Mr. Dill nor his designated representative attended the meeting. Without the Owner or a representative present, the Commission was unable to act upon the request for review. It was determined that review of this COA will be delayed until the Commission's next scheduled meeting to be held on May 2nd. Brittany stated she will contact Mr. Dill accordingly.

Adjournment

There was no further business to discuss so the meeting was adjourned at 5:15. Next meeting: 2 May, 2024 at 5:00 PM

Respectfully submitted,
Norm Vetter, Secretary